Jamalpur Science & Technology University

Melandah, Jamalpur-2012
Website: www.jstu.ac.bd

Ref. 37.01.0044.055.35.007.22.680 Date: 05-10-2026

OFFICE ORDER

The university authority is pleased to grant leave with pay and permission of leaving station to **Mr. Mohammad Hasan,** Assistant Professor, Department of Computer Science and Engineering, Jamalpur Science & Technology University, for performing pilgrimage (Umrah) in the holy city of Mecca in the Kingdom of Saudi Arabia from 11th October, 2026 to 25th October, 2026. He will be temporarily released from his duties for the required period.

1. This University would not bear any expenses for his pilgrimage.
2. He has been granted earned leave from 11th October, 2026 to 15th October, 2026 (05 days) and permission to stay outside the country from 16th October, 2026 to 25th October, 2026 during weekly and Durgapuja holidays.
3. There is no objection from the university authority regarding his travel outside the country.
4. He would be bound to join the University after expiry of his proposed leave for pilgrimage.

With the approval of the Vice-Chancellor,

05.10.2026

(Md. Sarwar Jahan)
Registrar
Jamalpur Science and Technology University, Jamalpur
Tel: +8802223377503,
E-mail: registrar@jstu.ac.bd

Mr. Mohammad Hasan
Assistant Professor
Department of Computer Science and Engineering
Jamalpur Science & Technology University,
Jamalpur-2012, Bangladesh

Ref. 37.01.0044.055.35.007.22.680 Date: 05-10-2026

Copy forwarded for kind information and necessary action to (not according to seniority):

1. His Excellency Ambassador, the Royal Embassy of Saudi Arabia in Bangladesh, House-5, (NE) Road-83, Gulshan-2, Dhaka-1212.
2. Director General, Department of Immigration and Passports, E-7, Agargaon, Shere-E-Bangla Nagor, Dhaka-1207.
3. Immigration Officer, Hazrat Shahjalal International Airport, Kurmitola, Dhaka
4. Chairman, Department of Computer Science and Engineering, Jamalpur Science & Technology University.
5. Director, Finance & Accounts, Jamalpur Science & Technology University.
6. Additional Director, ICT Cell, Jamalpur Science & Technology University. *(For uploading in the University website)*
7. PS to VC, Jamalpur Science & Technology University.
8. Computer Operator, Office of the Registrar, Jamalpur Science & Technology University.
9. Office copy/Personal file/Master file.

05-10-2026

(Rawnaq Ara Afrin)
Section officer
Office of the Registrar